



Dún Laoghaire-Rathdown  
County Childcare Committee

## Childcare Training Schedule – Autumn/Winter 2010 Information for Childcare Workers, Parents and Childminders

### DLRCCC Training Terms and Conditions

Courses in this booklet are scheduled from September - December 2010

#### Booking a Course/Workshop

- To book a course from the DLRCCC training prospectus, fill in the application form and send in payment by cheque, bank draft or postal order to the Administration Section of DLRCCC.
- **Places can be reserved only on receipt of payment in full where relevant.** A receipt and details of the venue will be sent out to you.
- Courses will be offered on a first come first served basis and are subject to change and/or cancellation.
- Places on courses are limited to a maximum of two participants per organisation.
- Booking Forms must be filled in clearly. Receipt of booking information implies understanding and acceptance of the terms and conditions.
- Courses must be booked a minimum of two weeks prior to commencement of the course.
- To apply for courses run by the NCNA, contact the NCNA directly on 01 4601138.

#### Refunds and Cancellations

- You will have the right to cancel the booking of a training course up to seven working days before the commencement of that course. In that event you will be entitled to a full refund.
- Fees are non refundable unless the course is cancelled. DLRCCC reserves the right to postpone, cancel or alter courses without notice or to change any of the details in this training booklet. In the event that a course is cancelled DLRCCC will return your payment.

**Courses and workshops in this booklet are subject to funding availability.**

## **Early Childhood Care and Education (ECCE) Scheme**

Under the terms of the Early Childhood Care and Education (ECCE) Scheme, pre-school year leaders must hold a certification for a major award in childcare at a minimum of level 5 on the National Framework of Qualifications of Ireland (NFQ) or an equivalent recognised qualification in the childcare/early education field.

In recognition of the complex nature of educational attainment of staff within the early childhood care and education workforce in Ireland, in the first two full years of the scheme (until 2012), where the pre-school year Leader has an award in early childhood care and education that includes significant content relating to early childhood education/early learning and child development and has at least two years experience of working in a position of responsibility with children in the 0-6 age range, she/he will meet the requirement.

## **Accredited Childcare Training Courses**

A FETAC Level 5 course in childcare (8 modules), or higher, is considered an essential standard to work in childcare. A FETAC Level 6 in Childcare (5 Modules), or higher is considered an essential standard for childcare managers/supervisors.

Contact the following colleges/organisations for details and start dates of their accredited childcare (e.g. FETAC, CACHE, HETAC accredited at various levels) courses.

IPPA	Tel: 01 463 0010
NCNA	Tel: 01 460 1138
Sallynoggin College of Further Education	Tel: 01 285 2997
Dún Laoghaire College of Further Education	Tel: 01 280 9676
FAS Training Centre	Tel: 01 204 3600
St Nicholas Montessori College Ireland	Tel: 01 280 6064

## **Principles of Síolta**

Services participating in the ECCE Scheme must agree to provide an appropriate educational programme for children in their pre-school year, which adheres to the Principles of Síolta. This means that they should be familiar with the principles and be able to say how they put them into practice in their service. Principles include such core beliefs as 'the child's individual strengths, rights and needs are central' and 'parents are primary educators of the child'. These principles can be shown in action when providers can identify children's strengths and interests and provide activities that support them and when there is consultation with parents about their children's interests, learning and well being. For more information on Adhering to the Principles of Síolta contact DLRCCC. The Principles of Síolta are:

### **The Value of Early Childhood**

Early childhood is a significant and distinct time in life that must be nurtured, respected, valued and supported in its own right.

### **Children First**

The child's individuality, strengths, rights and needs are central in the provision of quality early childhood experiences.

### **Parents**

Parents are the primary educators of the child and have a pre-eminent role in promoting her/his well-being, learning and development.

### **Relationships**

Responsive, sensitive and reciprocal relationships, which are consistent over time, are essential to the wellbeing, learning and development of the young child.

### **Equality**

Equality is an essential characteristic of quality early childhood care and education.

**Diversity**

Quality early childhood settings acknowledge and respect diversity and ensure that all children and families have their individual, personal, cultural and linguistic identity validated.

**Enriching Environments**

The physical environment of the young child has a direct impact on her/his well-being, learning and development.

**Welfare**

The safety, welfare and well-being of all children must be protected and promoted in all early childhood environments.

**Role of the Adult**

The role of the adult in providing quality early childhood experiences is fundamental.

**Teamwork**

The provision of quality early childhood experiences requires cooperation, communication and mutual respect.

**Pedagogy**

Pedagogy in early childhood is expressed by curricula or programmes of activities which take a holistic approach to the development and learning of the child and reflect the inseparable nature of care and education.

**Play**

Play is central to the well-being, development and learning of the young child.

The Principles of Síolta represent the vision that underpins and provides the context for quality practice in early childhood care and education in Ireland. They are inter-dependent and individual Principles are not intended to stand alone. The Principles inform quality practice.

Detailed in the workshop description in this booklet are some of the Principles that are related to the content of each workshop. This will assist you to better understand how the Principles can be used to develop your practice. For a more detailed description of the Principles of Síolta, please see

[www.siolta.ie](http://www.siolta.ie).

## Upcoming Training and Events for Childcare Providers and Childminders

### Creative Drama and Play

Play is a powerful way for children to experience the world. The Creative Drama and Play Workshop will examine drama games which link these two means of expression – Drama and Play. The interactive activities will help build strong bodies, expand the mind and spark creativity. Providers can enjoy a chance to explore their dramatic sides as this workshop gives exuberant and clever play ideas that everyone can get involved with. Some examples are The Story of Smells, The Night Game, Happy Ending and other educational but most importantly fun activities! This workshop will be delivered by Lisa Donaldson of Wee Play and Learn.

**Date:** Tuesday, September 14<sup>th</sup> from 7.30pm - 9.30pm (max 18)  
**Venue:** Stillorgan Park Hotel  
**Cost:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Role of the Adult, Pedagogy, Play

### Síolta Standard 3: Parents & Families

Valuing and involving parents and families requires a proactive partnership approach evidenced by a range of clearly stated, accessible and implemented processes, policies and procedures. This workshop will be delivered by the NCNA.

**Date:** Tuesday, September 14<sup>th</sup> from 6.45pm - 8.45pm  
**Venue:** Sharavogue Creche, Upper Glenageary Road, Co. Dublin  
**Fee:** Free for NCNA members, €15 for non members  
**Booking:** Book with Emma in the **NCNA** on (01) 460 1138 or email [emmad@ncna.ie](mailto:emmad@ncna.ie)  
**Related Síolta Principles:** Relationships, Parents

### Quality Awareness Programme

This 14 hour awareness programme delivered over 7 weeks will give participants awareness into childcare in a home-based setting. Topics covered in this course will include why choose childminding, an overview of child development; health, hygiene and safety; the well-being of children and play. It will also incorporate the criteria of the National Guidelines for Childminders. Participants will receive a Certificate of Attendance on completion of this course. Completion is also one of the criteria for eligibility for the Childminders Development Grant.

**Date:** Thursday, September 16<sup>th</sup> from 7.30pm - 9.30pm for 7 Thursdays  
**Venue:** Foxrock Parish Pastoral Centre  
**Cost:** Free\*  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** The Value of Early Childhood, Role of the Adult

### Understanding and Managing Behaviour – Policy & Practice

How does your behaviour policy and practice match up? This workshop explores how the staff team help children manage their behaviour and identifies strategies that support both policies and procedures. This workshop will be delivered by IPPA.

**Date:** Monday, September 27<sup>th</sup> from 7.30pm – 9.30pm (max 20)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €10  
**Booking:** Book with **DLRCCC**

**Related Síolta Principles:** Children First, Equality, Role of the Adult

### **Refresher Paediatric First Aid**

This one day course is suitable for those who already hold a current Paediatric First Aid certificate. It will serve to keep the existing certificate in date and will reiterate participant's ability and confidence in Paediatric First Aid. All participants of this course **must** have a valid Paediatric First Aid Certificate (i.e. not out of date at the time of the course). A copy of this certificate must be forwarded with the course application form. The Paediatric First Aid Certificate from this refresher course lasts for 2 years.

**Date:** Saturday, October 2<sup>nd</sup> from 9.00am – 5.00pm (max 12)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €24.75 for NCNA members, (€29.75 for non NCNA members)(subsidised by 75%)\*  
**Booking:** Book with Kylie in the **NCNA** on (01) 4601138 (subsidised prices for those in DLRCCC area only)  
**Related Síolta Principle:** Welfare

### **'Tis the Season**

'Tis the Season presents those who work with children some wonderful arts, crafts and musical ideas tailored for Halloween, Christmas and the New Year. This seminar received great acclaim in 2009 and is updated with all new crafts and activities for this year: Christmas puppets, Ice Cream Cone Christmas Tree, Salt Dough Christmas Ornaments, Pasta Shapes Skeleton, Paper Bag Pumpkin, Spaghetti Cobwebs and more. This workshop will be delivered by Lisa Donaldson of Wee Play and Learn.

**Date:** Tuesday, October 5<sup>th</sup> from 7.30pm – 9.30pm (max 18)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Role of the Adult, Pedagogy, Play

### **Manual Handling**

This practical workshop, delivered by the NCNA, will demonstrate the correct procedures for carrying out all lifting and ensuring back health. Qualified instructors will show how to prevent injuries that cause nagging back pain, which is such a common feature of every workplace. Participants will also be given tips for preventing back pain including posture, sitting etc.

**Date:** Monday, October 11<sup>th</sup> from 7.00pm-10.00pm (max 12)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €29.50 for NCNA members, (€34.50 for non NCNA members)(subsidised by 50%)\*  
**Booking:** Book with Kylie in the **NCNA** on (01) 460 1138 (subsidised prices for those in DLRCCC area only)  
**Related Síolta Principle:** Welfare

### **Síolta Awareness Raising – Standard 1: The Rights of the Child**

Ensuring that each child's rights are met requires that she/he is enabled to exercise choice and to use initiative as an active participant and partner in her/his own development and learning. This workshop will be delivered in conjunction with Barnardos.

**Date:** Tuesday, October 12<sup>th</sup> from 10.00am-1.00pm (max 10)  
**Venue:** Southside Partnership, Blackrock

**Fee:** €10  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Children First, Role of the Adult

### **Fire Safety**

This Fire Safety Awareness course will be delivered by the NCNA and is designed to raise awareness of fire hazards within childcare settings and to provide participants with the knowledge to protect themselves, the children and their co-workers. This short program is delivered by an experienced fire safety trainer and offers candidates both practical knowledge and real life fire safety skills.

On completion of the course participants will be able to:

- Understand the difference between the various classes of fire extinguishers and their use.
- Understand the causes of fire and how to prevent fires in a childcare setting.
- Identify potential fire risks within their work environment.
- Understand the purpose and requirement for fire drills and evacuation procedures.
- Use fire extinguishers on all classes of fire.
- Understand their responsibilities for their own safety and that of the children in their care.

The course includes: Fire safety responsibilities, Causes of fire, Development and spread of fire, Fire Prevention, Fire Protection: Alarms, Fire fighting equipment, Action to take on hearing the alarm, Evacuation Procedures, Use of fire extinguishers, Role of Fire Warden, Practical - Each participant will learn how to use fire extinguishers and will understand the causes of fire and their fire safety responsibilities. Attendees will receive a Fire Safety certificate upon successful completion of this course.

**Date:** Monday, October 18<sup>th</sup> from 7.00pm – 10.00pm (max 15)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €29.50 for NCNA members, (€34.50 for non NCNA members)(subsidised by 50%)\*  
**Booking:** Book with Kylie in the **NCNA** on (01) 4601138 (subsidised prices for those in DLRCCC area only)  
**Related Síolta Principle:** Welfare

**The following workshop will be held as part of Dún Laoghaire Rathdown County Councils Social Inclusion Week which is running from October 16<sup>th</sup> – 23<sup>rd</sup>. See [www.dlrcdb.ie/siu.htm](http://www.dlrcdb.ie/siu.htm) for more details.**

### **Pathways to Accessing Services for Children with Additional Needs in Dún Laoghaire Rathdown**

This workshop will give childcare providers information on what to do if there is a concern that a child in their service has additional needs. At the workshop information will be given on the services available in the county for children with additional needs and the steps to be taken to access these services e.g. HSE Early Intervention Team, Lucena Clinic & Barnardos.

**Date:** Wednesday, October 20<sup>th</sup> from 9.30am – 1.30pm  
**Venue:** Mounttown Community Facility Ltd., Dún Laoghaire  
**Fee:** €10  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Equality, Diversity, Welfare

### **Music and the Young Child**

This 2-hour workshop focuses on the importance of music and movement in early childhood development. Using instruments and action songs, participants gain practical information on how to incorporate music into the child's daily life. All participants will receive a CD. This workshop will be delivered by Lisa Donaldson of Wee Play and Learn.

**Date:** Tuesday, November 9<sup>th</sup> from 7.30pm - 9.30pm (max 18)  
**Venue:** Stillorgan Park Hotel  
**Cost:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Role of the Adult, Pedagogy, Play

### Manual Handling

This practical workshop, delivered by the NCNA, will demonstrate the correct procedures for carrying out all lifting and ensuring back health. Qualified instructors will show how to prevent injuries that cause nagging back pain, which is such a common feature of every workplace. Participants will also be given tips for preventing back pain including posture, sitting etc.

**Date:** Wednesday, November 10<sup>th</sup> from 7.00pm-10.00pm (max 12)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €29.50 for NCNA members, (€34.50 for non NCNA members)(subsidised by 50%)\*  
**Booking:** Book with Kylie in the **NCNA** on (01) 460 1138 (subsidised prices for those in DLRCCC area only)  
**Related Síolta Principle:** Welfare

### Occupational First Aid

Every childcare service needs to have a quota of staff trained in Occupational First Aid on the premises at all times. This course has been specially designed and tailored to provide First Aid knowledge and skills to those involved in the care of children. A good overview of the theory will be included and a lot of time given to practicing the practical skills involved in first aid with adults and children. It carries a HSA (Health and Safety Authority) accredited Occupational First Aid Certificate which includes a PHECC (Pre Hospital Emergency Care Council) Cardiac First Responder programme covering CPR and AED use for adult, child and infant. The Occupational First Aid certificate lasts for 2 years. This course carries FETAC Level 5 accreditation and will be facilitated by Pulse Medical Ltd.

**Date:** Saturday 13<sup>th</sup>, Saturday 20<sup>th</sup>, & Saturday 27<sup>th</sup> November, from 9.00am-5.00pm (max 10)  
**Venue:** Johnstown Parish Pastoral Centre, Churchview Rd, Killiney  
**Fee:** €70 (subsidised by 75%)\*  
**Booking:** Book with **DLRCCC** (subsidised prices for those in DLRCCC area only)  
**Related Síolta Principle:** Welfare

### Síolta Awareness Raising – Standard 14 – Identity and Belonging

Promoting positive identities and a strong sense of belonging requires clearly defined policies, procedures and practice that empower every child and adult to develop a confident self- and group identity, and to have a positive understanding and regard for the identity and rights of others. This workshop will be delivered in conjunction with Barnardos

**Date:** Tuesday, November 16<sup>th</sup> from 10.00am-1.00pm (max 10)  
**Venue:** Southside Partnership, Blackrock  
**Fee:** €10  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Relationships, Pedagogy

## **Síolta Standard 12: Communication**

Communicating effectively in the best interests of the child requires policies, procedures and actions that promote the proactive sharing of knowledge and information among appropriate stakeholders, with respect and confidentiality. This workshop will be delivered by the NCNA.

**Date:** Tuesday, December 7<sup>th</sup> from 6.45pm - 8.45pm  
**Venue:** Stillorgan Park Hotel  
**Fee:** Free for NCNA members, €15 for non members  
**Booking:** Book with Emma in the **NCNA** on (01) 460 1138 or email [emmad@ncna.ie](mailto:emmad@ncna.ie)  
**Related Síolta Principles:** The Value of Early Childhood, Teamwork

## **Design your own Website**

This seminar shows how you can create a website in a few easy steps. You will see how to register a domain name, build and publish a site whilst using a well known Internet Service Provider. You will learn tips and tricks to enhance the look of the site and how to incorporate links and images. We will also examine other kinds of software that can be used, as well as deciphering all the 'technical jargon'. This workshop will be delivered by Lisa Donaldson of Wee Play and Learn.

**Note:** This is a beginners class. You will not be out of your depth!

**Date:** Wednesday, December 8<sup>th</sup> from 7.30pm - 9.30pm (max 15)  
**Venue:** Stillorgan Park Hotel  
**Cost:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Relationships, Parents

## **FETAC Level 5 Modules: Working in Childcare, Work Experience and Caring for Children (delivered by the IPPA)**

Over the last few years, DLR CCC, the IPPA and Dún Laoghaire VEC have collaborated in the delivery of FETAC accredited modules in the RAPID area. Most participants will complete these final 2 modules in 2010, leading to a major FETAC Level 5 award.

These 3 modules are designed to provide the learner with the personal skills and knowledge of childcare to work in a professional manner with children, parents and colleagues either in the home or a childcare setting. The modules aim to promote good practice, equality of opportunity and respect for diversity in lifestyles, religion and culture in early years care.

Priority on this course is given to participants currently studying for the Major FETAC Level 5 award. There are a **limited** number of places available to people who are not currently studying for this Major FETAC Level 5 award. Participants **must** attend an information/interview session. Bookings will be taken by DLRCCC for the information session. Attendance at the information session does not guarantee a place on the course.

**Award:** IPPA / FETAC Level 5 (Minor Award)  
**Date:** Information Night, Tuesday, September 14<sup>th</sup> at 7.00pm. Course starts Monday, September 20<sup>th</sup> from 7.00pm-10.00pm  
**Venue:** Loughlinstown Community Rooms  
**Cost:** Free\*  
**Booking:** Book with **DLRCCC**

**As part of DLRCCC's commitment to Supporting Sustainable Childcare Services we are offering the following 4 workshops at €15 each or the set of 4 for €40.**

### **Recession Proofing – Managing Your Costs**

This workshop will detail ways in which you can recession proof your business by reviewing the following: Budgeting and Managing Cash Flow, Creative Ways to Cut Costs, Cutting Down on Waste and Negotiating Better Value for Money, Re-thinking Space /Rooms /Rosters, Managing Sick Leave More Efficiently, Retaining Existing Customers. This workshop will be facilitated by Canavan & Byrne who have experience in providing a range of consultancy and training in all aspects of HR and childcare business management.

**Date:** Wednesday, September 22<sup>nd</sup> from 7.30pm-9.30pm (max 20)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** The Value of Early Childhood, Relationships, Enriching Environments.

### **Tax Matters – Reducing your Tax Bill**

This workshop will be facilitated by Mazaars. Tax Matters workshop will provide you with a better understanding of taxation for the self employed person. This workshop will give you tips on how you can organise your tax affairs to minimise cash flow costs

- Tax planning in a downturn.
- Tax efficient ownership structures.
- Dealing with the Revenue Commissioners.
- Tax tips for offsetting your tax bill.
- Tax efficient remuneration structures for owner managers and staff.

**Date:** Wednesday, September 29<sup>th</sup> from 7.30pm-9.30pm (max 20)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** The Value of Early Childhood, Role of the Adult

### **Effective Collection of Parental Fees**

This workshop will be delivered by Canavan & Byrne and will give you a number of tools and techniques that will ensure you get paid on time while maintaining an excellent relationship with the parent. This workshop will enable you to adopt a positive communication style when engaging with parents in arrears, implement a step by step plan to ensure effective conversations and payment, develop a follow up plan on payment promises and track commitment to pay promises.

**Date:** Wednesday, October 6<sup>th</sup> from 7.30pm-9.30pm (max 20)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principle:** Relationships

### **Marketing using Social Media**

Social media marketing is a term that describes use of social networks, online communities, blogs, wikis or any other online collaborative media for marketing, sales, public relations and customer service. Common social media marketing tools include Twitter, LinkedIn, Facebook, Flickr, Wikipedia, Orkut and YouTube. This workshop aims to explain how social media can be used to effectively market your business. The workshop will be facilitated by Johnny Beirne. Johnny has over 14 years experience in Business Management, Information/Communication Technology and Business

Innovation. He has delivered Social Media and Conversation Marketing for various County Enterprise Boards.

**Date:** Wednesday, October 13<sup>th</sup> from 7.30pm-9.30pm (max 20)  
**Venue:** Stillorgan Park Hotel  
**Fee:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Parents, Relationships

## Upcoming Training and Events for Parents

### Paediatric First Aid for Parents

This one day course is designed for parents of young children. This course will give you skills to ensure the safety of your children. This course will cover a wide range of subjects including Choking, C.P.R. for children, fractures & sprains and medical emergencies such as meningitis, croup, epilepsy and other childhood conditions. This course carries FETAC Level 5 accreditation and will be facilitated by Pulse Medical Ltd.

**Date:** Saturday, October 2<sup>nd</sup> from 9.00am – 5.00pm (max 12)  
**Venue:** Johnstown Parish Centre, Cabinteely  
**Fee:** €15  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principle:** Welfare

### Gymboree for Parents and Toddlers

Gymboree's active approach to musical learning introduces your child to a variety of different musical styles. Through singing, dancing, movement games and instruments, your child learns important musical "building blocks" like rhythm, beat, tempo and melody and builds a foundation of musical skills to grow on. These activities provide powerful tools that impact your child's physical, social, emotional and intellectual development too.

**Date:** Tuesday, November 9<sup>th</sup>, 12.00 noon – 1.00pm (max 25)  
**Venue:** Johnstown Parish Pastoral Centre  
**Cost:** €5  
**Booking:** Book with **DLRCCC**  
**Related Síolta Principles:** Role of the Adult, Pedagogy, Play

**\* Dún Laoghaire Rathdown County Childcare Committee have subsidised these courses**

### Southside Community Training Network

Southside Community Training Network is an initiative of Southside Partnership DLR and is co-funded by Southside Partnership DLR, The HSE, the Local Drugs Task Force, and the Wheel.

For further information on **all** of the courses run by the Southside Community Training Network contact Sandra Campbell, Southside Partnership DLR Limited, The Old Post Office, 7 Rock Hill, Main Street, Blackrock, Co. Dublin.

Tel: 01 209 0610 / Fax: 01 275 5729 / E-mail: [sandra.campbell@sspship.ie](mailto:sandra.campbell@sspship.ie)

**Funded by the Irish Government  
under the National Development Plan 2007-2013**



## Booking Form

To attend all **DLRCCC workshops**, this booking form **must be completed** and forwarded to DLR CCC along with any monies due.

To attend all **NCNA workshops** please forward this form directly to: The National Children's Nurseries Association (NCNA), Unit 12c, Bluebell Business Park, Old Naas Road, Bluebell, Dublin 12. Tel (01) 460 1138

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

Name, Address & Email of Childcare Service (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Position in Service (please tick)

Owner  Manager  Childcare Worker  Childminder

Other (please specify)

\_\_\_\_\_

**Name of Course you wish to attend:**

\_\_\_\_\_

**Date/s of Course you wish to attend:**

\_\_\_\_\_

Cheque  Money Order  Postal Order

**Total Amount Enclosed:** \_\_\_\_\_

If more than one person is applying from your service, or if you wish to apply for more than one course, please photocopy this original and complete individually. **Courses will be offered on a first come first served basis and are subject to change and/or cancellation.** Places are limited to **two** per service.

Please return completed booking forms to: Dún Laoghaire-Rathdown County Childcare Committee, 5A Woodpark, Sallynoggin, Co. Dublin. Tel (01) 236 8030 or Fax (01) 236 8012

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County **Childcare Committee**

### Contact Information

**Dún Laoghaire-Rathdown County Childcare Committee**  
**5A Woodpark,**  
**Sallynoggin,**  
**Co. Dublin**

**Tel: (01) 236 8030**

**Fax: (01) 236 8012**

**Email: [info@dlrcountychildcare.ie](mailto:info@dlrcountychildcare.ie)**

**Or visit us on the web [www.dlrcountychildcare.ie](http://www.dlrcountychildcare.ie)**